

IBERIA PARISH LEVEE, HURRICANE, AND CONSERVATION
DISTRICT MINUTES

DATE: Thursday, August 7, 2014

TIME: Six (6:00) O'Clock P.M.

ATTENDANCE: James Landry, Frank Minvielle, James Stein, Patrick Broussard, Benson Langlinois, Scott Saunier, and Ronald Gonsoulin.

ABSENT: Alfred "Todd" Landry, and Ronald Hebert, Jr.

OTHERS: Darryl Pontiff, Stan Aucoin, and Kirk Rhinehart - CPRA, Carol Bourgeois, and Randy Moertle.

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

- June 5, 2014

A motion was made by Mr. James Landry, seconded by Mr. Ben Langlinois, that the minutes of the June 5, 2014 Iberia Parish Levee, Hurricane, and Conservation District meetings be approved.

This motion having been submitted to a vote, the vote thereon was as follows:

YEAS: James Landry, Frank Minvielle, James Stein, Patrick Broussard, Benson Langlinois, Scott Saunier, and Ronald Gonsoulin.

NAYS: None.

ABSENT: Alfred "Todd" Landry, and Ronald Hebert, Jr.

And the motion was therefore passed on this 7th day of August, 2014.

IV. PERSONS TO ADDRESS

None.

V. PUBLIC COMMENTS ON BUSINESS TO BE DISCUSSED

No public comments received.

VI. OLD BUSINESS

A. Updates:

- Discussion with CPRA on the Delcambre-Avery Canal Project, TV-57, and the execution of Royal Engineers contract;

Chairman Gonsoulin stated that CPRA will be overseeing the Delcambre-Avery Canal Project, TV-57. He also stated that CB&I, Inc. has been awarded the Delcambre-Avery Canal Project by the State of Louisiana, and that CB&I, Inc. has negotiated with Royal Engineers & Consultants, LLC to be their sub-contractor for the

permitting of the Delcambre-Avery Project, TV-57.

Chairman Gonsoulin stated that the District is also negotiating a contract with Royal Engineers & Consultants, LLC for the layout of the proposed levee alignment of Iberia Parish, to apply for permitting east of the Delcambre-Avery Project, TV-57 up to Commercial Canal. He noted that Legal Counsel Jacques Cousin has presented several questions in regards to the contract between the District and Royal Engineers & Consultants, LLC Mr. Gonsoulin stated that the contract is still under review until negotiations are complete.

Upon questioning, Mr. Stan Aucoin stated that his office is waiting on a cost proposal from CB&I, Inc. for the design work of the Delcambre-Avery Canal Project, TV-57. He further stated that an Intergovernmental Agreement will need to be executed for the transfer of funds between the Iberia Levee District and CPRA.

- The completion of a Tax ID application; and

Chairman Gonsoulin stated that he and Mr. Ben Langlinais will work with the secretary to complete this task.

- The creation of a bank account.

Mr. James Stein pointed out in the memorandum from Ms. Christie Dunn, CPA consultant with Iberia Parish Government, stating that the District does not have a funding source which can be utilized for operations. Mr. Stein stated that the District has received funding from the Port of Iberia and the Parish of Iberia for operations. Mr. Stein commented that he would like these funds to be used to hire someone to assist with the day to day operations of the District.

Upon reviewing the current budget, several members questioned if the \$50,000 grant from CPRA had been received. Mr. Stan Aucoin stated that he will follow up on the request.

VII. NEW BUSINESS

- A. Discuss and review correspondence received from Facility, Planning, and Control in regards to capital outlay appropriations.

Secretary Nicole Minvielle suggested that each member review and advise of any comments on the correspondence received from Facility, Planning, & Control. She noted that she and Ms. Dunn, CPA consultant with Iberia Parish Government, had briefly reviewed the letter and is of the understanding that no necessary documentation is needed from Facility, Planning, & Control at this time.

- B. Discuss a RFQ for an Advisor/Consultant.

Mr. James Stein stated it was suggested that a part-time Director be hired to keep up with all of the demands of the Levee District's business. He suggested that an ad be placed in the Daily Iberian advertising for a part-time Director with no benefits. He further suggested that the money received from the Port of Iberia and CPRA be used to fund the position. He then directed members to review a handout with a listing of qualifications that would be desired for the position. He stated that a budget could be formulated for the person to work 2-3 days with the potential of becoming full-time in the future.

Chairman Gonsoulin then suggested that the District approve and advertise the RFQ handout as an ad to be placed in the Daily Iberian seeking a part-time Director. Mr. James Stein suggested that the ad be advertised for two weeks.

Upon questioning of which funds would be used to place said ad in the Daily Iberian, it was discussed that a motion should be made to transfer funds in the amount of \$1,000 within the 2014 Levee District Fund Budget, from the Engineer Service - Port of Iberia Line Item to the Advertising, Dues, & Subscriptions Line Item.

A motion was made by Mr. James Landry, seconded by Mr. James Stein, that a Resolution be adopted requesting a transfer of \$1,000 in funding within the 2014 Levee District Fund Budget, from the Engineer Service - Port of Iberia Line Item to the Advertising, Dues, & Subscriptions Line Item. (Resolution No. 2014-07)

This Resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: James Landry, Frank Minvielle, James Stein, Patrick Broussard, Benson Langlinais, Scott Saunier, and Ronald Gonsoulin.

NAYS: None.

ABSENT: Alfred "Todd" Landry, and Ronald Hebert, Jr.

And the Resolution was therefore passed on this 7th day of August, 2014.

A motion was made by Mr. James Landry, seconded by Mr. Patrick Broussard, that a Resolution be adopted authorizing Mr. James Stein and Mr. Benson Langlinais to write a newspaper ad advertising for an RFQ for a part-time Director for the Iberia Parish, Levee, Hurricane, and Conservation District, contingent upon review and approval by Legal Counsel. (Resolution No. 2014-08)

This Resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: James Landry, Frank Minvielle, James Stein, Patrick Broussard, Benson Langlinais, Scott Saunier, and Ronald Gonsoulin.

NAYS: None.

ABSENT: Alfred "Todd" Landry, and Ronald Hebert, Jr.

And the Resolution was therefore passed on this 7th day of August, 2014.

It was then discussed that all resumes received would be reviewed at the September 4th Levee District meeting.

C. Review the 2015 election schedule, and discuss the possibility of a future tax election.

Members of the District were advised that the process to call an election would need to start several months in advance of the date of the election and also that they should not wait till the last minute to decide to call an election, but rather prepare accordingly.

Several members commented that the earliest date they would consider calling an election would be November 2015.

Mr. Jimmy Landry reminded everyone that the 2015 election will be the Parish Council election and should the District have a Director in place at that time, that person should work closely with the candidates to promote the endeavors of the Levee District and increase public awareness.

D. Discuss and review a draft letter to the Port of Iberia on the expenditures of \$25,000 in donated funding.

A motion was made by Mr. Scott Saunier, seconded by Mr. Benson Langlinais, that a Resolution be adopted approving a draft letter to be sent to the Port of Iberia, reporting on the expenditures of \$25,000 in donated funding, in accordance with an Intergovernmental Agreement between the Port of Iberia and the Iberia Parish Levee Hurricane and Conservation District, and further authorizing Chairman Gonsoulin to execute said letter. (Resolution No. 2014-09)

This Resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: James Landry, Frank Minvielle, James Stein, Patrick Broussard, Benson Langlinais, Scott Saunier, and Ronald Gonsoulin.

NAYS: None.

ABSENT: Alfred "Todd" Landry, and Ronald Hebert, Jr.

And the Resolution was therefore passed on this 7th day of August, 2014.

E. Discuss proposed attendance for the 74th Annual Meeting of the Association of Levee Boards of Louisiana to be held December 3-4, 2014 at the Hilton New Orleans Riverside.

Chairman Gonsoulin requested that the members of the District review the invitation and suggested that at least one member attend on behalf of the District.

VIII. ANNOUNCEMENTS/OTHER BUSINESS

A. Review of email correspondence from the Department of Boards and Commissions in regards to member term limits and the status of three proposed appointments to the District.

Chairman Gonsoulin and Secretary Nicole Minvielle reviewed an email response, dated July 25, 2014, from the Office of Boards and Commissions in regards to member term limits and three proposed appointments awaiting approval by Governor Bobby Jindal.

In regards to the member term limits of the Iberia Levee District, the email explained that the Office of Boards and Commissions interprets R.S. 38:291, to allow members of the Levee District to serve three consecutive four year full terms after serving an initial term aimed to stagger the terms of the members. The office also confirmed they are in the process of making three appointments to the Iberia Levee District, but have yet to be made official by the Governor.

Chairman Gonsoulin then announced that there will be an Emergency

Preparedness meeting held on August 13th in Main Court Building,
4th floor at 2:00 p.m.

IX. PLANS FOR NEXT MEETING

- September 4, 2014

X. ADJOURNMENT

There being no further business, a motion was made by Mr. Scott Saunier, seconded by Mr. Frank Minvielle, that the District does hereby adjourn.

All members present voted affirmatively and the motion carried unanimously.

I hereby certify the fore going to be exact and true:

Ronald Gonsoulin, Chairman

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